

BROCKLEY PARISH COUNCIL

Minutes of Meeting 312 of the Parish Council held at St Bridget's Church, Chelvey on 4 September 2018.

Present: Dr Julian Ridge (Chairman), Mike Fishwick, Martin Jarvis, Liz Lunn (late arrival), Dr Antony Ridge, Dr Bryan Smith and Joanna van Tonder (Clerk)

Distribution: The Parish Councillors plus Deborah Yamanaka

1 Apologies for absence

Apologies for absence were received from District Councillor Deborah Yamanaka.

2 Declarations of Interest

No declarations of interest were made.

Clerk's note: Cllr Mike Fishwick had declared an interest at the time members discussed, via e-mail, planning application 18/P/3675/HHPA (see minute 9(a), below).

3 Gigaclear update on broadband roll-out

Members noted an e-mail received from Gigaclear on 17 August listing the contact details of the project team responsible for upcoming broadband installation works within the parish, as well as the Traffic Management Overview map.

It had been hoped that Project Manager, Alvaro Boyero of Telent, would attend the meeting to brief councillors on the build plan, however, he was unavailable and it was agreed to invite him to update members at the next meeting in November.

Action: Clerk to extend an invitation to Telent (Gigaclear subcontractors)

4 Public Participation

There were no members of the public present.

5 Minutes of the previous meeting 311 – 3 July 2018

MF proposed, BS seconded and it was agreed the minutes of the last meeting having been circulated previously be taken as a true and accurate record.

6 Matters Arising

There were no actions arising from the meeting of 3 July 2018 still outstanding and / or not addressed elsewhere in the agenda.

7 Meetings, Consultations & Correspondence

a) ALCA North Somerset AGM – 5 July 2018

MF reported that he and the Clerk had attended the AGM where Geoff Coombs (Barrow Gurney PC) had been re-elected Chair for the year.

Guest speakers, James Gore and Simon Earles (Bristol Airport) had offered more detail on the proposed expansion of passenger numbers from 10mppa to 12mppa and answered a number of attendees' questions.

Deborah White, ALCA County Chief Officer, had spoken about the organisation generally and reminded everyone that, in addition to its regular sessions, ALCA offered training that could be tailored to an individual PC's needs.

Reports from Georgie Biggs, Jeremy Blatchford and David Glynn (ALCA representatives with CPRE, People & Communities Board and Bristol Airport Transport Forum, respectively) were presented.

b) ALCA (County) AGM – 6 October 2018

It was agreed the Clerk would represent the PC at the AGM to be held in Timsbury, BaNES.

- c) **Circulation envelope**
BS accepted the envelope.

8 Police Report

The following incidents of crime were reported on the constabulary's website:

May 2018:

- 1 x Public Order offence on or near Brockley Combe (unable to prosecute suspect)
- 1 x Violence and sexual offence on or near Brockley Combe (unable to prosecute suspect)

June 2018:

- No incidents of crime reported

No crime figures were available for July 2018.

The Clerk advised that, following another personnel reshuffle at Avon & Somerset Constabulary, the new Beat Manager for the Backwell & Wrington patch was PC Martin Faithfull.

9 Planning

a) Planning applications since the last meeting

The following planning applications have been **received**:

1	18/P/3470/FUL	Creation of a 40m x 20m private manège for exercising the horses which are already kept on the premises at Land adjacent to Stanleaze, Brockley Way	Council comment: no objection (retrospective)
2	18/P/3675/HHPA	Combined application for prior approval request for the erection on both houses of a single storey rear extension with a pitched roof that would 1) extend beyond the rear wall of the original house by 3.42m; 2) have a maximum height of 3.65m and 3) have eaves that are 2.8m high at 3 & 4 Chelvey Cottages, Chelvey Lane, Brockley	* MF HAD DECLARED AN INTEREST * Council comment: no objection (retrospective)
3	18/P/3841/FUH	Replacement of ancillary storage building (part retrospective) at The Woodlands, Chelvey Batch	Council comment: no objection (retrospective)

b) Consents, Refusals and Enforcement cases since the last meeting

1. The following planning applications have been granted **consent / refused**:

- 17/P/5164/OUT : Outline application for 2 dwellings with access, layout and scale to be considered at <i>Brockley Nurseries, Main Road, Brockley</i>	OUTLINE PERMISSION GRANTED 13/07/2018
- 18/P/2817/FUL : Removal of condition no.3 on application 95/2215 (change of use to workshop) to allow the premises to be re-let to other parties at <i>Brockley Elm House, Brockley Lane, Brockley</i>	CONSENT GRANTED 26/07/2018
- 18/P/3470/FUL : Creation of a 40m x 20m private manège for exercising the horses which are already kept on the premises at <i>Land adjacent to Stanleaze, Brockley Way</i>	CONSENT GRANTED 21/08/2018

2. The following enforcement cases have been **opened** or are still **pending**:

No new enforcement cases have been opened.

c) Grove Farm, Backwell

There were no new developments to discuss.

d) Other

Bristol Airport

BS confirmed he would be joining the Clerk at Bristol Airport's Parish Council Summer Review on 13 September 2018.

Housing developments in Nailsea

Members had nothing to report.

10 Streets, Open Spaces and Public Rights of Way

a) Action taken by North Somerset Council since the last meeting

Location	Problem	NSC Action
Chelvey Road	"SLOW" markings	To be repainted during local resurfacing works – Clerk to follow up
Brockley Lane	Missing triangle post	Passed to NSC to arrange fitting of new post. JR sourcing a post from Fountain Timbers – Clerk to ask NSC to install
Brockley Way	Missing nameplate	No feedback as yet – Clerk to chase
All lanes	Potholes	No feedback as yet – Clerk to chase

Temporary road closures / speed amendments

- Footpaths LA4/7/10 and LA4/7/20 (entire length) – EXTENSION OF TIME (CLOSURE TO FOOT PASSENGERS)

- effective from **16 January 2017 to 16 July 2018** or until the works are complete
- 21 day extension granted on 17 July 2018 to **7 August 2018**

Action: Clerk to follow up as footpaths still fenced off

- Chelvey Batch – ROAD CLOSURE

- effective from **19 October 2018** for 13 days (maximum of 18 months)
- Reason for closure: Gigaclear trenching works

b) Condition of roads, pavements, verges, footpaths and gullies

The following reports were received:

- Chelvey Road: deterioration of edge of carriageway after the bridge
- Main Road: overgrown foliage obscuring road signs when approaching Brockley Combe from Backwell direction
- Chelvey Lane: fly-tipping of four blue sacks in a pulling in point approximately 1/3 way along the lane
- Chelvey Road: large rock protruding into the carriageway from the verge causing damage to vehicles whilst pulling in to allow passing

Action: Clerk to report to NSC

LL reported a significant number of Palletwise HGVs making use of Chelvey Road in recent days and it was agreed the temporary closure of Station Road in Backwell was responsible for this. It was considered the increased use of the parish lanes would abate upon reopening of Station Road.

c) Litter, Waste and Recycling

Backwell Recycling Centre

BS reported that organisation at the Recycling Centre appeared to have improved somewhat.

d) Parish Maintenance & Footpaths

JR confirmed Brian Whiteway had been provided with a to-do list.

11 Facilities at Brockley Church

AR reported that an administrative oversight at the CCT had resulted in a further delay. Once all landowners had received formal requests to proceed, the contractor could begin digging the trench. The Friends would then commence fundraising to cover the cost of all internal works with Bristol Airport's Community Fund being the first port of call.

12 Governance Review – Data Retention & Disposal Policy

JR proposed, MF seconded and it was resolved to adopt without amendment the draft **Data Retention Policy v2018** as previously circulated.

The Clerk reminded members that the policy applied to all documents and correspondence, both physical and electronic, including those held by councillors.

13 Replacement of Parish Noticeboards

Chelvey Batch noticeboard

Members were reminded that an application for a grant in the amount of £1,060 had been requested from the Bristol Airport Community Fund to purchase a new oak noticeboard for Chelvey Batch.

Clerk's note: The Clerk received notification of 12 September that the PC's grant application had been successful.

Cllr Liz Lunn joined the meeting, apologising that her work commitments were the reason for her late arrival.

14 Finance

Receipts and Payments

The Clerk reported the following **receipt** had been received since the last meeting:-

£2,250.00	North Somerset Council	2 nd Precept payment 2018/19
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MJ proposed, BS seconded and it was resolved to ratify the following **payments** made since the last meeting:-

£200.87	Ms Joanna van Tonder / HMRC	Clerk's salary (July 2018)
£200.87	Ms Joanna van Tonder / HMRC	Clerk's salary (August 2018)

MJ proposed, BS seconded and it was resolved to authorise the following **payments** to be made:-

£45.00	Churches Conservation Trust	Room hire – St Nicholas
£158.77	Ms Joanna van Tonder	Clerk's expenses (Apr – Sept 2018)

15 Date of next meeting

<u>DATE</u>	<u>VENUE</u>
6 November 2018	St Bridget's Church, CHELVEY
8 January 2019	St Bridget's Church, CHELVEY
5 March 2019	St Bridget's Church, CHELVEY
7 May 2019	St Nicholas' Church, BROCKLEY
2 July 2019	St Nicholas' Church, BROCKLEY
3 September 2019	St Nicholas' Church, BROCKLEY
5 November 2019	St Bridget's Church, CHELVEY

The meeting closed at approximately 8:25 pm.