

BROCKLEY PARISH COUNCIL

Minutes of the virtual Meeting of the Parish Council held remotely,
at 7:00pm on 12 May 2020

Present: Dr Julian Ridge (chair), Mike Fishwick, Martin Jarvis, Dr Antony Ridge, Karen Shaw, Dr Bryan Smith and Joanna van Tonder (Clerk)
District Councillor Steve Hogg
1 x Resident (late)

Distribution: The Parish Councillors plus District Councillor Steve Hogg

In line with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting was held remotely using the Zoom platform enabling both Council members and the public to hear and be heard.

1 Apologies for absence

No apologies for absence had been received.

2 Adopt Supplementary Standing Orders

MF proposed, JR seconded and it was resolved to adopt the [Supplementary Standing Orders](#), previously circulated and attached, that would allow for the Parish Council to meet the statutory requirements for the holding of remote meetings.

3 Declarations of Interest and dispensations

There were no declarations of interest received.

4 Minutes of the previous meeting – 10 March 2020

BS proposed, KS seconded and it was agreed the [minutes of the last meeting](#) having been circulated previously be taken as a true and accurate record. It was noted JR would sign a copy of the minutes and return signed copy to the Clerk.

5 Public Questions

Resident LL raised the issue of increased traffic along the lanes that would inevitably arise from proposed Nailsea developments. JR explained that Nailsea TC were considering a previously agreed sale of land in light of some changes proposed by the buyer, a developer anticipated to build approximately 180 houses on Engine Lane. Additionally, 450 homes were scheduled for Youngwood Lane.

JR went on to advise that he and the Clerk had met with Cllr James Tonkin, Planning & Transport (NSC) in March to discuss this matter and reported Cllr Tonkin was sympathetic and agreed to consider how the proposed developments would impact on the parish.

SH reminded members that NSC had a new policy on speed limits with Wrington and Backwell trialling a 20mph zone through their respective villages. It was felt that the problem was less to do with speed and more one of traffic volumes that included a significant proportion of agricultural vehicles.

It was agreed to invite Cllr Tonkin to the next meeting in June.

6 Covid-19 Response

SH reported it was widely believed 1 in every 400 people in the UK had Coronavirus. Members agreed the anticipated easing of lockdown restrictions in England and inevitable return of many to work could raise numbers. KS outlined the difficulties small businesses found themselves in and confirmed there were many such businesses within the parish. SH advised uptake of the government's Small Business Rates Relief Grant of £10,000, administered through NSC, had been relatively low.

The Clerk advised she had been taking part in North Somerset Together weekly briefings together with representatives from a wide field of service and support providers. As part of the next phase of support the Parish Council could offer the community, the Clerk presented a [Crisis Contacts leaflet](#) that could be distributed to every household. Members agreed to add both information on the business support available as well as SH's e-mail address, and have sufficient printed in A5 in black & white.

Action: Clerk to arrange printing

Action: Councillors (non-self isolating) to assist with distribution of leaflets

7 Finance and Governance

a) Insurance Renewal

JR proposed, BS seconded and it was agreed to accept the renewal quotation that had been received from Came & Company in the amount of £218.00 to cover the period 01/06/2020 to 31/05/2021.

b) [Website Accessibility report](#)

The Clerk reported checking of the sample pages was ongoing and that the greatest obstacle she was facing was her own lack of expertise. Despite this, good progress was being made towards the ultimate publication of the required Website Accessibility Statement in September 2020. The Clerk's report, having been previously circulated, was noted.

c) Receipts and Payments

The Clerk reported the following **receipts** had been received since the last meeting:

£2,500.00 North Somerset Council 1st Precept payment (FYE 2021)

BS proposed, MF seconded and it was resolved to ratify the following **payments** made since the last meeting:-

£218.79 Ms Joanna van Tonder / HMRC Clerk's salary (March 2020)

£218.79 Ms Joanna van Tonder / HMRC Clerk's salary (April 2020)

It was resolved to authorise the following **payments** to be made:-

£54.90	Avon Local Councils Association	Annual subscription
£75.00	Parish Councils Airport Association	Annual subscription
£218.00	Came & Company	Insurance premium (FYE 2021)

The Clerk's [financial report](#) was noted.

Martin Jarvis left the meeting at 7:41 pm.

8 Highways, pavements, verges and footpaths

The following reports were received:

- Brockley Lane to St Nicholas Church – footpath may need maintaining

Action: JR to ask Brian W to check status of the path as it may well have already been cleared

- St Nicholas Way – road deteriorating from mid-way down to the triangle
Action: KS to forward photos to Clerk; Clerk to report and cc Cllr SH

9 Planning

a) Planning applications since the last meeting

The following planning application had been received since the last meeting:

1	20/P/0734/CQA	<p>Prior approval for the change of use of an agricultural barn to 1no. dwellinghouse (use class C3) with operational development consisting of re-roofing with tiles, new timber cladding, windows and doors and insertion of an extraction/ventilation flue to south elevation at Little Chelvey, Brockley Lane, Brockley</p> <p><u>Council comment:</u> no objection w/conditions (retrospective)</p>
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b) Consents, refusals and enforcement cases since the last meeting

The following decisions have been made since the previous meeting:

<p>- 19/P/2444/FUL: The retention of a timber shed and erection of a timber shed to be used for storage in association with the training centre at <i>Helios House, Brockley Lane, Brockley</i></p>	<p>CONSENT GRANTED 09/04/2020</p>
<p>- 20/P/0010/FUL: Construction of a 40m x 20m riding arena for private use only at <i>Stables on corner of Kellways, Brockley</i></p>	<p>CONSENT GRANTED 29/04/2020</p>
<p>- 20/P/0249/LDP: Single storey rear extension at <i>Little Bucklers, Brockley Hall, Brockley Lane, Brockley</i></p>	<p>CONSENT GRANTED 23/03/2020</p>

No new enforcement cases have been **opened, reported on** or are still **pending**.

c) Bristol Airport DoT application for year-round slot co-ordination

Members noted Bristol Airport's application to the Department of Transport for year-round slot co-ordination. With a consultation deadline of 26 June, members agreed it was essential the Parish Council responded.

Action: JR to circulate a draft comment

MF advised the PCAA were questioning the validity of this application as it was based on the assumption that the recently rejected expansion application would be approved.

Local Plan: Members were advised that NSC's Local Plan: Issues and Options consultation would be going ahead in June but as two separate consultations: the first considering *Challenges* and the second, the *Choices*.

10 Open Forum for the Parish Council

There were no further reports.

11 Date of next meeting

The next virtual meeting will be held on Tuesday, 9 June 2020 at 7:00 pm

Meeting concluded at 8:05pm.