

BROCKLEY PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at St Nicholas Church, Brockley
at 7:00pm on Monday 3 July 2023

1. Present

Cllrs Tessa Jarman (Chair) Dr Julian Ridge (Vice Chair), Emma Folkes, Dr Bryan Smith, Mike Fishwick and Andy Warren (Clerk)

2. Apologies for Absence

District Councillor Steve Hogg

3. Declarations of Interest and Dispensations

None

4. Minutes of the previous meeting – 5 June 2023

It was agreed that the minutes of the last meeting, having been circulated previously, be taken as a true and accurate record. Proposed by JR and seconded by EF. Signed by TJ.

5. Police Report

PCSO reports that there are no specific concerns at the moment.

6. District Councillor's Report

In forwarding apologies, District Councillor Steve Hogg, advised that there is nothing to report this month that we are not aware of.

7. Consultations and Meetings

TJ was unable to attend NSC Town and Parish Planning Workshop on 28 June but has been supplied with slides of the meeting content which have been circulated.

MF was unable to attend the PCAA AGM but has also circulated the relevant minutes.

8. Finance

Transactions since last meeting

Payments

Payments have been made as follows:-

27/06/2023	£186.57	A Warren	Salary
27/06/2023	£46.60	HMRC	Salary
28/06/2023	£10.00	A Warren	Homeworking

Receipts

Receipts as follows:-

14/06/2023	£100.00	NSC	Village Orderly Grant
------------	---------	-----	-----------------------

It was resolved to accept the payments and receipts as detailed.
Proposed by TJ and seconded by MF.

9. Asset Review

Clerk has investigated situation with scanner acquired in 2016. This is still held but now superseded by technology and has not been used for some time.

Clerk has also investigated the cost of replacement of the laptop, which is very slow and, as the prime working tool, now requires replacement. The estimated cost will be £460 plus a mouse at £11. This will be sourced from PC Magic in Yatton who also provide local and responsive support. It was resolved that the scanner be removed from the asset register and that laptop be replaced. Proposed by BS and seconded by JR.

10. Highways, pavements, verges and footpaths

a) General update – highways

Gregg Brake advises that:-

Chelvey Lane has had 6 potholes repaired.

“Edge erosion” issues on Chelvey Lane and Brockley Lane have been marked up for work to add hardcore and improve the issues we have previously reported between highway and verge.

This represents a review of policy in this regard.

A review of the surface of St Nicholas Way will be completed this week and we will be updated.

Lauren Dean of NSC advises that :-

A scheme which we requested has been reviewed and, as a result, the following will be completed:-

- New road narrows signs with the supplementary plate ‘Oncoming vehicles in middle of road’ at 3 locations
- White ‘Slow’ marking at 3 locations
- Removal of road narrows warning sign at the junction of the A370 with Brockley Lane.
- There are also some very overgrown speed limit signs on Chelvey Road which will be replaced using maintenance budget.

The work will cost £1200 and we are asked to fund 50% of this. As previously discussed, we will seek support from the Bristol Airport Environment Improvement Grant Scheme towards these costs. Next meeting is 7 September and it was resolved to support the work with a request to be submitted.

Proposed by MF and seconded by BS.

b) General update – footpaths

No issues

c) Public transport

Feedback on the Westlink continues to be mixed with some challenges but also some positive experiences. The bus stop opposite Brockley Stores is very overgrown and Clerk has reported this for clearance.

11. Planning

a) Planning Applications since the last meeting for comment

None

b) Consents and refusals since the last meeting

None

12. The Delayed Coronation Picnic

The event will take place on Sunday 27 August. All items have been rebooked for the new date with some showing a reduction in cost. JR will prepare updated figures for circulation but it appears that a small surplus will be available to plant a commemorative Coronation Tree in due course.

13. Grass Cutting at St Nicholas Church

We have received an email from Ross Floyd regarding grass cutting at St Nicholas Church. This is currently under review and he requests that our annual grant of £100 be delayed until this is completed.

It was resolved to hold the grant for the time being and, if necessary to create an Earmarked Reserve for this amount. Proposed by JR and seconded by EF.

14. Open forum for the Parish Council

- TJ wished to acknowledge the recent passing of David Pike who served as a Parish Councillor between May 1991 and May 2014. His funeral will be held in St Nicholas Church on 10 July 2023 at 11 a.m. TJ recalled that in her last conversation with David he showed his usual interest in the ongoing work of the Parish Council and had also congratulated TJ on her becoming Chair.
- Clerk advised that he is due to undergo hip replacement surgery on 15 August.
- We have received information regarding national celebrations for the 80th Anniversary of D-Day in 2024. This will be discussed at our September meeting.
- TJ advised that she will be away for our November meeting but will be back for our January meeting which will be moved to the 3rd Monday i.e. 15 January 2024.

15. Next Meeting

Next meeting will be 4 September 2023 in St Nicholas, Brockley.

Meeting concluded at 7.50 pm

Andy Warren
Clerk, Brockley Parish Council
4 July 2023