

## BROCKLEY PARISH COUNCIL

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Minutes of the Meeting of the Parish Council held at St Nicholas Church, Brockley,  
at 7:00pm on Monday 4 July 2022

### 1. Present

Cllrs Dr Julian Ridge (Chair), Mike Fishwick, Dr Bryan Smith, Andy Warren (Clerk)

### 2. Apologies for Absence

Cllrs Tessa Jarman, Karen Bailey, Martin Jarvis and District Cllr Steve Hogg

### 3. Declarations of Interest and Dispensations

None.

### 4. Minutes of the previous meeting – 6 June 2022

It was agreed that the minutes of the last meeting, having been circulated previously, be taken as a true and accurate record. Proposed by MF and seconded by BS. JR signed a copy of the minutes in confirmation.

### 5. Police Report

None received

### 6. District Councillor's Report

None received

### 7. Consultations and Meetings

MF confirmed that he attended the PCAA meeting at Felton Village Hall and, although unable to secure a zoom connection, has the details of the ALCA AGM.

- PCAA – Hilary Burn is stepping down as chair and with no permanent volunteer Louise Leader of Chew Valley has agreed to step into the role for 12 months. Various responsibilities will be shared amongst the committee.
- ALCA AGM was held by zoom and was poorly attended. Guest speaker was the new Leader of North Somerset Council, Steve Bridger, who outlined current issues facing the council.

### 8. Finance

#### a) Payments

Payments have been made as follows:-

27/06/2022	£172.48	A Warren	Clerk's Salary
27/06/2022	£43.00	HMRC for A Warren	Tax on salary
28/06/2022	£10.00	A Warren	Home working allowance

The following payments to be confirmed for payment:-

04/07/2022	£41.50	A Warren – Expenses	(£40 printing Brock's News & £1.50 Photo Frame)
04/07/2022	£100.00	Friends of Brockley Church	– 21/22 Maintenance Grant
04/07/2022	£100.00	Chelvey and Brockley PCC	– 21/22 Maintenance Grant

The maintenance grants are ongoing payments but were missed for the last financial year. Now paid and will be set up in future.

**b) Receipts**

01/07/2022 100.00 NSC Village Orderly Grant 2022/23

**c) Bank Reconciliation as at 30 June 2022**

Reconciliation prepared for approval and signing by JR & MF.

**d) Opening of Reserve Account with Unity Bank**

It is proposed to open a reserve account with Unity Bank to hold reserve funds. Application form prepared for signature.

It was resolved to confirm all aspects of the Financial Report. Proposed by JR and seconded by BS.

**9. Highways, pavements, verges and footpaths**

**a) General update – highways**

No updates received. Clerk to chase Gregg Brake of NSC again for update.

**b) General update – footpaths**

David Holtby of NSC has agreed to install new signage covering the footpath running past the back door of Brockley Farm Cottage.

Clearance of the footpath starting opposite St Nicholas Way was raised and will be requested.

The wooden gate outside the lodge is damaged and NSC to be contacted and replacement requested.

Clerk to raise with issues with NSC.

**10. Planning**

**a) Planning Applications since the last meeting for comment**

None

**b) Consents and refusals since the last meeting**

None.

**11. Speed reduction measures for Brockley**

We still await confirmation of costing figure from David Bailey of NSC ahead of our application to the Bristol Airport Grant Scheme but are promised update as soon as possible.

In the meantime the question of speed monitoring in Chelvey Road and Brockley Lane was raised – similar to current monitoring in Backwell. JR has emailed District Cllr Steve Hogg and Clerk to request update.

**12. New Notice Board**

Revised quote obtained from Greenbarnes for new notice board. Cost will be £1,071.46 (plus VAT £214.30 to be reclaimed).

Application under the Bristol Airport Local Community Fund to be made for full amount. Clerk to complete application and liaise with District Cllr Steve Hogg.

Proposed by JR and seconded by BS.

**13. Operation London Bridge**

Details for Operation London Bridge are being updated by NSC. Details already in place to continue and confirmed to NSC. Clerk to action and also to speak to Tony Stirrett regarding use of St Bridget's Church.

**14. Open forum for the Parish Council**

Brock's News has been printed, distributed and published to website.

There is a discarded tyre in the layby close to The Lodge. Clerk to request removal.

**15. Next Meeting**

Next meeting will be held Monday 6 September 2022 in St Nicholas Church, Brockley

Meeting concluded at 7.45

Andy Warren  
Clerk, Brockley Parish Council

7 July 2022

DRAFT