

Minutes of the Meeting of the Parish Council held at St Bridget's Church, Chelvey,
at 7:00pm on 7 June 2021

Present: Cllrs Dr Julian Ridge (chair), Karen Bailey, Mike Fishwick, Tessa Jarman, Dr Bryan Smith and Andy Warren (Clerk)

Absent: Cllr Martin Jarvis

Distribution: The Parish Councillors plus District Councillor Steve Hogg

1 Apologies for Absence

No apologies for absence had been received.

3 Declarations of Interest and dispensations

No declarations of interest were made.

4 Minutes of the previous meeting – 4 May 2021

BS proposed MF seconded and it was agreed the minutes of the last meeting having been circulated previously be taken as a true and accurate record. JR signed a copy of the minutes.

5 Covid-19 Response

There was nothing new to report although with the easing of regulations the return to face to face meetings was welcomed.

6 Police Report

No statistics had been available at the time of the meeting. Clerk is in contact with the local PCSO team to improve for the future.

7 Consultations and Meetings

a) NSC Town & Parish Planning Workshop – 20 May 2021

Link was not received by TJ but copies of presentation have been received and distributed.

b) ALCA North Somerset AGM – 17 June 2021

This will be held by zoom and MF will attend if he is able to do so.

8 Finance

a) Banking Facilities

It is proposed to change Banking arrangements and move these to Unity Bank. This will give online access to the Clerk for control purposes with the added benefit of a "three step authorisation process" – whereby Clerk prepares and enters payments onto the system which are then confirmed by 2 signatories. Neither of these options are available through NatWest. This is the recommended system to adhere to financial regulations.

It should also eliminate the need to raise cheques in future.

The transfer process appears to be very straightforward and should be completed in 7 days. We need to set up at least 3 signatories and it is initially proposed that these are Cllrs Ridge, Fishwick and Jarman.

Clerk will prepare the forms for signature and has taken additional basic information from the selected initial signatories.

b) Receipts and Payments

Receipts

We have received £100 Village Orderly Grant from NSC

Payments

Payments have been as follows:-

£258.36	Ms J van Tonder/HMRC	Clerk's Final Salary
£218.00	Came & Company	Insurance Renewal

Payments to be authorised:-

£78.34	A Warren	Clerk's salary to end May
£19.40	HMRC for A Warren	Tax on salary
£75.00	PCAA	Subscription
£40.00	ALCA	Essential Councillor training Cllr Bailey

Members noted the financial report as presented by the Clerk.

It was resolved to approve the transfer of banking facilities and confirm the receipts and payments. All relevant cheques signed by JR and MF.

Proposed by JR and seconded by MF

9 Highways, pavements, verges and footpaths

a) General update – highways

No outstanding issues although TJ will keep an eye on potholes in Brockley Lane and report back if action required.

b) General update - footpaths

“Permissive path” roundels have been obtained and passed to BS. Clerk to also seek footpath signs .

It has been noted that the stile at LA4/9 has been replaced with a kissing gate although we have not had formal advice of this from NSC.

10 Planning

a) Planning applications since the last meeting

The following application was received:-

21/P/0450/OUT – 3 Midgell Cottages, Brockley Way, Brockley

Outline application for the erection of a new dwelling with approval for access, appearance, landscaping and scale.

Comment as follows submitted and ratified by councillors:-

“We have no objection to this development and approve of the extensive preliminary work that has been undertaken concerning bat activity.”

b) Consents, refusals and enforcement cases since the last meeting

There was nothing new to report. However, District Councillor Steve Hogg has asked for Council's observations and requirements under the enforcement process. JR to look into recent cases for examples and response to be prepared with that information.

c) Update on Bristol Airport appeal

There was nothing new to report.

11 The Queen's Green Canopy

See link [The Queen's Green Canopy \(queensgreencanopy.org\)](http://queensgreencanopy.org) but to summarise:-

*"The Queen's Green Canopy (QGC) is a unique tree planting initiative created to mark Her Majesty's Platinum Jubilee in 2022 which invites people from across the United Kingdom to **"Plant a Tree for the Jubilee."***

Everyone from individuals to Scout and Girlguiding groups, villages, cities, counties, schools and corporates will be encouraged to play their part to enhance our environment by planting trees from October, when the tree planting season begins, through to the end of the Jubilee year in 2022.

Villages, parishes, towns and counties are encouraged to get involved in **Planting a Tree for the Platinum Jubilee** in celebration of The Queen's 70 years of Service to the Nation. You may wish to raise funds locally to plant significant trees, avenues or copses.

You may also wish to order an **official plaque** to mark the occasion for generations to come. Templates for QGC plaques with suggested wording and recommended suppliers will be available on this site from September 2021 ready for when the tree planting season begins in October."

- a) A number of trees have been planted in the past on significant Royal anniversaries on the area outside St Nicholas Church. JR has also offered a 2 year old oak sapling for this purpose.
- b) It was resolved that this tree will be placed in the area identified and that, when details are available, Clerk will investigate the process to obtain a plaque.

JR, MF & AW will meet to inspect the site on 9 June 2021.

Proposed by JR and seconded by TJ.

12 Open Forum for the Parish Council

13 Next Meeting

Next meeting will be held on Monday 5th July 2021 in St Bridget's Church, Chelvey

Meeting concluded at 7.50pm.