

BROCKLEY PARISH COUNCIL

Minutes of the Meeting of the Parish Council held at St Nicholas Church, Brockley,
at 7:00pm on Monday 6 June 2022

1. Present

Cllrs Dr Julian Ridge (Chair), Mike Fishwick, Dr Bryan Smith, Karen Bailey, Andy Warren (Clerk)

2. Apologies for Absence

Cllrs Tessa Jarman, District Cllr Steve Hogg

3. Declarations of Interest and Dispensations

None.

4. Minutes of the previous meeting – 9 May 2022

It was agreed that the minutes of the last meeting, having been circulated previously, be taken as a true and accurate record. Proposed by BS and seconded by MF. JR signed a copy of the minutes in confirmation.

5. Police Report

None received

6. District Councillor's Report

District Cllr Steve Hogg has joined the NSC Executive as lead member for Transport and Highways. In apologising for being unable to attend he confirms that he continues to act as our representative and that we should approach him with any issues requiring his support.

7. Consultations and Meetings

MF confirms that he will attend the forthcoming zoom AGM of ALCA on 16 June.

8. Finance

a) Insurance Renewal 2022/23

The renewal of Insurance from Gallagher was received showing a huge increase from £218 to £620 in annual premium. There are limited options for Parish Councils within the market but an alternative was found with Zurich at an annual premium of £241. This was confirmed via emails and payment signed off via online banking.

b) Receipts

None

c) Payments

Payments have been made as follows:-

12/05/2022	£69.10	ALCA	Annual Subs
12/05/2022	£75.00	PCAA	Annual Subs
12/05/2022	£19.29	A Warren	Clerk's Expenses
16/05/2022	£241.00	Zurich	Insurance

27/05/2022	£207.68	A Warren	Clerk's Salary
27/05/2022	£52.00	HMRC for A Warren	Tax on salary
31/05/2022	£10.00	A Warren	Home working allowance

Payments have been made from the Unity Bank Account via Standing Order and Automatic Payment.

Resolved to confirm Insurance Renewal and these payments Proposed by JR and seconded MF

9. Governance Review

a) Risk Assessment

Resolved that Risk Assessment be adopted as recommended in AGAR Internal Audit. Proposed BS seconded KB

b) Grant Scheme

Resolved to confirm existing Grant Scheme. Proposed JR seconded MF.

10. Highways, pavements, verges and footpaths

a) General update – highways

Whilst some improvements have been completed, there remains a pothole issue on the right hand side of Brockley Lane just to the north of the entrance to Brockley Elm House at the base of the boundary wall. Clerk to raise with Gregg Brake of NSC.

b) General update – footpaths

The subject of the footpath running past the back door of Brockley Farm Cottage was raised.

Clerk to raise with David Holtby of NSC. Possibly request site meeting with JR.

11. Planning

a) Planning Applications since the last meeting for comment

None

b) Consents and refusals since the last meeting

None.

12. Speed reduction measures for Brockley

We still await confirmation of costing figure from David Bailey of NSC ahead of our application to the Bristol Airport Grant Scheme. In the meantime the question of speed monitoring in Chelvey Road and Brockley Lane was raised – similar to current monitoring in Backwell. JR to check with Backwell chair how this was set up.

13. New Notice Board

Initial quotes obtained from Greenbarnes for new notice board. Options circulated and a preference for an oak board expressed given the proposed location near to Brockley Hall entrance. A formal quote to include a magnetic background rather than pinboard also to be sought. The intention is to make an application under the Bristol Airport Local Community Fund and clerk to seek guidance from District Cllr Steve Hogg on level of expected contribution we would need to make.

14. Brock's News

Draft copy of Brock's News circulated and approved. Clerk to arrange printing with a view to distribution by end of June.

15. Open forum for the Parish Council

AW advised that the plaques for the remaining commemorative trees have been ordered but will be slightly delayed due to company fulfilling Queens Green Canopy orders nationally.

NSC have approached BPC regarding watering schedule for our recently planted trees. It was resolved to ask NSC to add to their watering schedule. Proposed JR seconded KB.

16. Next Meeting

Next meeting will be held Monday 4 July 2022 in St Nicholas Church, Brockley

Meeting concluded at 8.05

Andy Warren

Clerk, Brockley Parish Council

20 June 2022