

## BROCKLEY PARISH COUNCIL

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Minutes of the Meeting of the Parish Council held at St Bridget's Church, Chelvey  
at 7:00pm on Monday 8 April 2024

### 1. Present

CLRs Tessa Jarman (Chair), Dr Julian Ridge, Dr Bryan Smith, Mike Fishwick, Emma Folkes, Andy Warren (Clerk) and District Cllr Tom Daw

### 2. Apologies for Absence

None

### 3. Members of the Public

None

### 4. Declarations of Interest and Dispensations

None

### 5. Minutes of the previous meeting – 4 March 2024

It was agreed that the minutes of the last meeting, having been circulated previously, be taken as a true and accurate record. Proposed by BS and seconded by MF. Signed by TJ.

### 6. Police Report

PCSO Nick Gough reports that PC Connor Trotman and PCSO Kate Turner are also overing the area.

He also reports that burglaries are still a feature across North Somerset. In particular they are attempting to obtain keys to high value vehicles parked on drives. General advice is to make sure any CCTV and outside lights are switched on and to keep vehicle keys hidden. Especially overnight. Also ensure keyless entry systems are not accidentally activated i.e. keep keys in a "Faraday pouch".

### 7. District Councillor's Report

District Cllr Tom Daw advised that:-

- He is continuing to press for highway issues to be resolved following the recent BSIP works. This includes ongoing maintenance.

### 8. Consultations and Meetings

There are 2 current consultations for consideration: -

- Consultation on moving waste collections to a 3-weekly cycle. This is supported with a comment to be made regarding the opening times for the Backwell Recycling site.
- Consultation on introducing payment for parking in North Somerset, particularly in Nailsea, Clevedon and Portishead. Concerns are mainly in respect of impact on High Street shops and also with inconsistency with several different phone apps used for payment. District Cllr Daw explained that parking charges and fines are ringfenced to cover pothole repairs.

It was resolved that TJ submit BPC responses to reflect these concerns. Proposed by JR and seconded by EF.

## 9. Finance

### a) Transactions since last meeting

#### Payments

Payments have been made as follows: -

27/03/2024	Andy Warren	£213.67	Salary
27/03/2024	HMRC	£51.00	Tax
31/03/2024	Unity Bank	£18.00	Bank Charges

#### Receipts

Receipts as follows: -

31/03/2024	Unity Bank	£62.16	Interest Received
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#### Payments for approval

ALCA and NALC Subs for 2024/25	£80.08
Weebly domain renewal (Refund to Clerk)	£15.82
St Nicholas Church – hire for meetings	£70.00
St Bridget's Church – hire for meetings	£187.50

### b) Bank Reconciliation as at 31 March 2024

Reconciliation figures were circulated for approval and signing by TJ and MF.

### c) Internal Audit for 2023/24

Clerk advised that Internal Audit will again be carried out by local group of Councils. This year Barrow Gurney will audit Brockley and, in turn Brockley will audit Flax Bourton.

It was resolved to accept the financial report and to approve the Bank Reconciliation and Audit arrangements.

Proposed by JR and seconded by BS.

## 10. Highways, pavements, verges and footpaths

### a) General update – highways

Rob Thomson, Head of Infrastructure (BSIP) at NSC reports that improvement following the Brockley works they have: -

- Replaced and upgraded the main carrier pipe and its catchpits on A370 through the scheme area.
- Installed completely new gullies and connections within the junction area.
- Replaced all other existing damaged pipes within the scheme area.
- Improved drainage grips on Brockley Combe to take water off the road before the junction.
- Cleared the attenuation pond (on 3<sup>rd</sup> party land) once and this will be cleared again.

He also confirms that completion is expected on Thursday 11 April although Brockley Lane will only reopen once the permanent signals are working – temporary light control will continue until then. Repair works due to issues caused by diverted traffic are being planned by Highway Operations.

### b) General update – footpaths

- None

### b) Public transport

- None other than ongoing BSIP work.

## **11. Planning**

### **a) Planning Applications since the last meeting for comment**

None

### **b) Consents and refusals since the last meeting**

None

## **12. Grove Farm Application**

Resident has provided copy of a submission to NSC Planning regarding error in the Taylor Wimpey application relating to Settlement Boundary. It seems unlikely that a decision on the application will be made in the short term due to issues with NSC's proposed 2039 plan.

## **13. Annual Parish Meeting**

This will take place on Monday 22<sup>nd</sup> April in St Bridget's Church. Clerk is liaising with speaker regarding their requirements – possibly may use projector or screen belonging to BS.

## **14. Open forum for the Parish Council**

- The Litter Pick took place on Saturday 6 April. MF and 1 member of the public took part and bags collected by NSC on 8 April.
- NSC offer of a defibrillator was declined as it was felt that this would be better used at a sports facility.
- BS raised issue of seeding following the BSIP work. We will monitor this and, if necessary, a "snagging" list will be provided to Rob Thomson at NSC in due course.

## **15. Next Meeting**

Next meeting will be the Annual Meeting of the Parish Council on Monday 13 May 2024.

This will be held in St Nicholas Church, Brockley as will the meetings for the summer period.

Meeting concluded at 8.30 pm

Andy Warren  
Clerk, Brockley Parish Council  
9 April 2024