

## BROCKLEY PARISH COUNCIL

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Minutes of the Meeting of the Parish Council held at St Bridget's Church, Chelvey,  
at 7:00pm on Monday 7 November 2022

### 1. Present

Cllrs Dr Julian Ridge (Chair), Mike Fishwick, Dr Bryan Smith, Martin Jarvis, Tessa Jarman, Karen Bailey, and Andy Warren (Clerk)

### 2. Apologies for Absence

District Cllr Steve Hogg

### 3. Declarations of Interest and Dispensations

None.

### 4. Minutes of the previous meeting – 3 October 2022

It was agreed that the minutes of the last meeting, having been circulated previously, be taken as a true and accurate record. Proposed by KB and seconded by MF. JR signed a copy of the minutes in confirmation.

### 5. Police Report

Latest Update received from Sgt Lee Kerslake and circulated. We have a new PCSO Craig Dunbar. He has just joined the team and will, hopefully, be in touch shortly.

Some issues in Cleeve but nothing specific for Brockley.

### 6. District Councillor's Report

In sending his apologies District Cllr Steve Hogg had no general update but see Agenda Item 11 regarding speed reduction issues.

### 7. Consultations and Meetings

NSC are holding "Executive Engagement Sessions" in November and JR will attend the MS Teams meeting scheduled for Tuesday 22 November.

### 8. Finance

#### a) Payments

Payments have been made as follows:-

|            |         |                           |                        |
|------------|---------|---------------------------|------------------------|
| 27/10/2022 | £172.48 | A A Warren                | Clerk Salary           |
| 27/10/2022 | £43.00  | HMRC - A A Warren Tax     | Clerk Tax              |
| 28/10/2022 | £10.00  | A Warren                  | Home working allowance |
| 31/10/2022 | £95.88  | A Warren – Dropbox refund | Subscription           |

Payments have been made from the Unity Bank Account via Standing Order and Automatic Payment.

#### b) Receipts

|            |          |                                 |
|------------|----------|---------------------------------|
| 31/10/2022 | £1221.00 | Bristol Airport Community Grant |
|------------|----------|---------------------------------|

**c) Payments for approval**

|            |           |                                     |
|------------|-----------|-------------------------------------|
| 07/11/2022 | £60.00    | M Watts – Notice board installation |
| 07/11/2022 | £1,285.76 | Greenbarnes Ltd – Notice Board      |
| 07/11/2022 | £36.00    | CPRE Subscription                   |

It was resolved to approve these payments. Proposed by TJ and seconded by BS.

**d) Reconciliation of Accounts as at 30/09/2022**

Reconciliation prepared for approval and signing by JR and MF.

It was resolved to confirm the reconciliation. Proposed by KB and seconded by MJ.  
Signed by JR, MF and AW.

**e) Pay Award 2022/23**

NALC have been notified that the Local Government Association have confirmed agreement of the 2022/23 pay offer.

In my case this means that my hourly rate will increase to £12.06 (from £11.05) backdated to 1 April 2022.

Calculated back pay equates to £137.83 and new salary will be £2822.04. This is slightly in excess of Budget of £2,698 although when Budget was set we could not have predicted the changes in cost of living or likely pay rise.

It was resolved to approve the pay rise and for the back pay to be made. Proposed by JR and seconded by TJ.

**9. Highways, pavements, verges and footpaths**

**a) General update – highways**

- The situation with the areas where “verge” and highway are becoming an issue have been raised with Gregg Brake of NSC and, as it stands, there is no plan to effect repairs beyond the edge of the adopted highway. A solid white line is due to be marked and drivers will go beyond this at their own risk.

Gregg Brake is liaising with Liam Abercrombie on the issue and has agreed to summarise via email. At that point District Cllr Steve Hogg will be contacted again.

- We have received a complaint from a resident regarding contractor’s vehicle working on the new Nailsea development using Chelvey Road as an access route. This is against the routes set out by Planning and via District Cllr Steve Hogg the contractors have been requested to cease this practice.

Resident has been advised and asked to advise Clerk if there are any future issues.

**b) General update – footpaths**

No issues raised.

**10. Planning**

**a) Planning Applications since the last meeting for comment**

None

**b) Consents and refusals since the last meeting**

None

#### **11. Speed reduction measures for Brockley**

District Cllr Steve Hogg has requested that Steve Thorne of NSC makes contact with Clerk in order to discuss previous monitoring and setting up a new monitoring exercise.

This needs to be put in place as soon as possible and with no meeting until January will need email agreement and ratification in January.

#### **12. New Notice Board**

- The new notice board has now been received and installed.
- Grant monies also now received.
- Notice being prepared by Julian to put in the smaller notice boards that minutes appear on the main board. Clerk to provide QR code for adding to notice.

#### **13. Open forum for the Parish Council**

- MF asked for update on the plaques for the commemorative trees. Clerk confirmed that instructions now given for completion of these.

#### **14. Next Meeting**

Next meeting will be held Monday 9 January 2023 in St Bridget's Church, Chelvey

This will be our Precept setting meeting and figures will be provided for consideration ahead of the meeting.

Meeting concluded at 7.35

Andy Warren  
Clerk, Brockley Parish Council

08 November 2022