

BROCKLEY PARISH COUNCIL

Clerk:
Ms Joanna van Tonder
Tel: 07444 830870

YEAR END FINANCIAL ACCOUNTS 2019/2020

	Notes	Last Year for the year ending 31/03/19	Actual for the year ending 31/03/20	Budget for the year ending 31/03/20	Savings / (overspend)
INCOME					
Precept		4,500.00	4,500.00	4,500	0
Council Tax Benefit Grant		4.34	0.00	0	0
Village Orderly Grant		100.00	100.00	100	0
VAT reclaimed		27.70	260.66	244	-17
Interest earned		0.00	0.00	0	0
Grants received	1	1,060.00	121.58	0	-122
		<u>5,692.04</u>	<u>4,982.24</u>	<u>4,844</u>	
EXPENDITURE					
Annual General Expenditure					
Clerk's Salary	2	2,413.24	2,685.01	2,716	31
Clerk's Telephone expenses		15.00	5.00	40	35
Clerk's Travel allowances		21.39	4.95	88	83
Training		50.00	172.96	120	-53
Printing & Stationery		95.66	96.36	152	56
Postage		27.34	38.22	31	-7
IT Expenses		39.61	76.56	16	-61
Insurance		218.00	218.00	225	7
Subscriptions	3	137.85	189.41	204	15
Data Protection Registration Fee		40.00	40.00	40	0
Grants	4	200.00	200.00	200	0
Meeting room hire & APM speakers		289.00	202.00	205	3
Annual Audit Fees		25.80	21.29	31	10
Village maintenance		70.00	90.00	100	10
Other	5		3.00	100	97
		<u>3,642.89</u>	<u>4,042.76</u>	<u>4,268</u>	
Extraordinary Expenditure					
Parish Council elections			45.00	150	105
Operation London Bridge expenditure		47.72			
Recruitment advertising		60.25			
		<u>107.97</u>	<u>45.00</u>	<u>150</u>	
Projects subsidised by grants					
Chelvey Batch noticeboard	1	1,060.00			
Daffodil bulbs (Clean-up Fund)			120.58		
		<u>1,060.00</u>	<u>120.58</u>	<u>0</u>	
Vat paid on expenses to be reclaimed	6	260.66	64.55		
		<u>5,071.52</u>	<u>4,272.89</u>	<u>4,418</u>	
SURPLUS / (OVERSPEND)					
		<u>620.52</u>	<u>709.35</u>	<u>426</u>	
RESERVES					
Cash Balances as at 31 March		3,156.22	3,865.57		
Current account		3,156.22	3,865.57		
Deposit account					
Petty Cash					
Less: Unspent grants received	1		-82.24		
Less: Earmarked reserves	7		0.00		
RESERVE available at 1 April 2020			3,783.33		
% of annual general expenditure			93.58%		

NOTES TO THE FINANCIAL ACCOUNTS 2019/2020

Note 1: Grants Received / Projects subsidised by grants

	Net surplus / (deficit) <u>BROUGHT</u> <u>FORWARD</u>	<u>Grant received</u>	<u>Project expenditure</u>	Net surplus / (deficit) <u>CARRIED</u> <u>FORWARD</u>
Airport Community Fund grant (FYE 31/03/15)	0.12			0.12
Transparency Code Compliance grant (FYE 31/03/16 & FYE 31/03/17)	81.12			81.12
NSC Clean-up Fund grant (FYE 31/03/20) - Daffodil bulbs purchased		121.58	120.58	1.00
	<u>81.24</u>	<u>121.58</u>	<u>120.58</u>	<u>82.24</u>

Note 2: Clerk's Salary

The Clerk's salary is based on the salary scale recommended by the National Association of Local Councils and the Society of Local Council Clerks.

Note 3: Subscriptions

The following subscriptions were paid:

Avon Local Councils Association (2019/2020)	53.41
CPRE	36.00
Parish Councils Airport Association	50.00
Avon Wildlife Trust	50.00
Village Magazine subscription	189.41

Note 4: Grants paid

The following grants were approved and paid:

Chelvey & Brockley PCC (churchyard maintenance)	100.00
Friends of Brockley Church (churchyard maintenance)	100.00
	<u>200.00</u>

Note 5: Other

The following other expenditure was incurred:

Land Registry charge	3.00
	<u>3.00</u>

Note 6: VAT to be reclaimed

VAT paid on the following expenses will be reclaimed:

Stationery	19.29
IT expenses	12.15
Training	9.00
Daffodil bulbs (grant-funded)	24.11
	<u>64.55</u>

Note 7: Earmarked Reserves

<u>Earmarked Reserves BROUGHT FORWARD</u>	<u>Unspent budget – earmarked</u>	<u>Project expenditure</u>	Net Earmarked Reserves <u>CARRIED FORWARD</u>
			<u>0.00</u>
<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

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BANK RECONCILIATION: FINANCIAL ACCOUNTS 2019/2020

Balance per bank statements as at 31 March 2020

Current Account	3,983.57	
Deposit Account	0.00	
Petty Cash	0.00	
	<hr/>	3,983.57

Less: Cheques not presented

Chq 000080	SLCC – Training	-18.00	
Chq 000083	FoBC – Grant	-100.00	
		<hr/>	-118.00

Net Balances as at 31 March 2020

3,865.57

Cash Book

Opening Balance – 1 April 2019

Current Account	3,156.22	
Deposit Account	0.00	
Petty Cash	0.00	
	<hr/>	3,156.22

Add: Receipts

4,982.24

Less: Payments

-4,272.89

Closing Balance per cash book – 31 March 2020

Current Account	3,865.57	
Deposit Account	0.00	
Petty Cash	0.00	
	<hr/>	3,865.57

Prepared by: *Joanna van Tonder*
Responsible Financial Officer

Approved by: _____
Chairman

26/04/2020

Date: _____