

BROCKLEY PARISH COUNCIL

Minutes of the virtual Meeting of the Parish Council held remotely,
at 7:00pm on 9 June 2020

Present: Dr Julian Ridge (chair), Mike Fishwick, Dr Antony Ridge, Karen Shaw, Dr Bryan Smith and Joanna van Tonder (Clerk)

Distribution: The Parish Councillors plus District Councillor Steve Hogg

In line with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting was held remotely using the Zoom platform enabling both Council members and the public to hear and be heard.

1 Apologies for absence

Apologies for absence had been received from Martin Jarvis.

2 Declarations of Interest and dispensations

There were no declarations of interest received.

3 Minutes of the previous meeting – 12 May 2020

KS proposed, MF seconded and it was agreed the [minutes of the last meeting](#) having been circulated previously be taken as a true and accurate record. It was noted JR would sign a copy of the minutes and return signed copy to the Clerk.

4 Public Questions

No members of the public were present.

5 Covid-19 Response

The Clerk advised NSC were asking for data on numbers of people assisted during the pandemic, to date and that she would liaise with Violet Ridge.

Members discussed the rise in infection rate across the South West. It was agreed that, while most residents were well and able to support themselves at this point, the longer term impacts of this pandemic on the community would need continual monitoring.

6 Finance and Governance

a) Section 1 of the Annual Governance and Accountability Return (AGAR) 2019/20

BS proposed, AR seconded and it was agreed to approve the completed Section 1: Annual Governance Statement of the AGAR for the year ending 31 March 2020.

b) Adoption of the Accounts for the year ending 31 March 2020 and Section 2 of the AGAR: Accounting Statements 2019/20

BS proposed, MF seconded and it was resolved that the Parish Council would adopt and approve the [accounts for the year ending 31 March 2020](#).

It was agreed to approve Section 2: Accounting Statements of the AGAR for the year ending 31 March 2020.

c) Annual Internal Audit report 2019/20

Members noted the Annual Internal Audit report from the Council's Internal Auditor for 2019/20, as previously circulated.

d) Consider exemption from a Limited Assurance Review

Members noted the Council met the criteria necessary to consider exemption from the requirement to have a limited assurance review.

Following consideration of the Council's Financial Statements for the year ending 31 March 2020 and the report of the Internal Auditor, **it was agreed the Council would certify itself exempt and the Certificate of Exemption would be provided to PKF Littlejohn.**

e) Receipts and Payments

The Clerk reported no **receipts** had been received since the last meeting.

AR proposed, BS seconded and it was resolved to ratify the following **payments** made since the last meeting:-

£218.79 Ms Joanna van Tonder / HMRC Clerk's salary (May 2020)

7 Rights of Way Improvement Plan consultation

Members viewed the parish footpaths map on the shared screen. BS asked that any improvements, fixes and repairs needed or other suggestions that could feed into the Improvement Plan spreadsheet be forwarded on to him.

Action: Clerk to circulate request for suggestions with footpath map (annotated with ref. numbers) around parish e-mail and on website

Action: Clerk to ask MJ to report on status of paths around Chelvey Batch

8 Highways, pavements, verges and footpaths

The following report was received:

- Chelvey Road in the vicinity of St Bridget's Church – severe and dangerous pothole

Action: Clerk to report to NSC

MJ had reported to the Clerk that the Chelvey Batch potholes / road deterioration had been satisfactorily repaired.

KS advised the potholes along St Nicholas Way had been temporarily filled and recently marked up for repair.

KS and her husband were thanked for the work they had undertaken on a number of the footpaths clearing nettles and brambles around the stiles. MF reported the majority of the parish's network was looking good.

JR reported a month previously, WPD had buried power cables through one section of the proposed wildflower meadow verge and had not adequately replaced the topsoil. In addition, NSC had mowed the verge in question despite having previously been asked not to mow until Autumn.

Action: Clerk to make contact with WPD to reinstate the verge

Action: Clerk to address mowing schedule with NSC

9 Planning

a) Planning applications since the last meeting

No planning applications had been received since the last meeting.

b) Consents, refusals and enforcement cases since the last meeting

No decisions had been made since the previous meeting.

No new enforcement cases have been **opened, reported on** or are still **pending**.

c) Bristol Airport DoT application for year-round slot co-ordination

JR reminded members this application sought to remove the constraints Bristol Airport currently operated under with regard to night flights; constraints placed on the airport by NSC as a condition of prior planning approval.

It was agreed that, in light of the impact of Covid-19 on the air industry and the recent rejection of BA's expansion application, this DoT application had become irrelevant and should be withdrawn.

It was agreed JR's previously circulated draft comment that expressed such a view, be submitted.

Action: JR to forward comments to Clerk for submission

10 Open Forum for the Parish Council

The Clerk read from an e-mail received from Gigaclear that gave an update on the roll out of fibre broadband through the parish. Civil works were all but complete and 15 customers had gone live. A problem with the link under the railway line, in the process of being resolved, had meant that properties north west of the tracks could not yet be connected.

JR offered to obtain an update from Truespeed for the next meeting.

11 Date of next meeting

The next virtual meeting will be held on Tuesday, 14 July 2020 at 7:00 pm

Meeting concluded at 7:49pm.