

BROCKLEY PARISH COUNCIL

Minutes of Meeting 306 of the Parish Council held at St Nicholas Church, Brockley on 5 September 2017.

Present: Dr Julian Ridge (Chairman), Dr Bryan Smith, Liz Lunn, Mike Fishwick, Martin Jarvis and Joanna van Tonder (Clerk)
Deborah Yamanaka (District Councillor)

Distribution: The Parish Councillors plus Deborah Yamanaka and John Wilkinson

1 Apologies for absence

Apologies were received from Cllr Antony Ridge and John Wilkinson (Parish Liaison Officer, NSC).

2 Declarations of Interest

No declarations of interest were made.

3 Public Participation

There were no members of the public present.

4 Minutes of the previous meeting 305 – 4 July 2017

BS proposed, MF seconded and it was agreed to accept the following amendments to the minutes of the last meeting having been circulated previously:

1. Minute 4 - "Mr Sean Davies was invited to address the members ..."

SHOULD READ

"Mr **Shaun** Davies was invited to address the members ..."

2. Minute 4.1 – After "... if they were in dispute with the applicant in question."

ADD

"**For the record, no councillor perceived they were in a dispute.**"

3. Minute 10(h) - "Brockley Lane" **SHOULD READ** "Brockley **Way**"

5 Matters Arising

The following action arising from the meeting of 4 July 2017 is still outstanding or addressed as follows:

- Speed reduction measures (A370): Letters were sent to both households that had been in contact with the PC regarding the speed of traffic past the nine homes located on Main Road. The letters explained the measures the PC had taken to resolve the stalemate with NSC and advised that no further action would be taken by the PC, having exhausted all reasonable avenues.

In response to the PC's letter, further correspondence has been received and replied to.

6 Meetings & Correspondence

a) NSC Housing Delivery briefing – 6 July 2017

The Clerk reported that she had attended the briefing.

Members noted the briefing summary that had been circulated with the notes to the agenda.

b) Site Allocations Plan: Further Assessment of Residential Sites

The Clerk advised that she had been unsuccessful in her attempts to have the deadline for comments extended and that the PC had, therefore, not submitted a response to the proposal for an additional 28 sites that included Youngwood Lane.

DY confirmed that the NSC Executive Committee had approved all the additional sites at their meeting held earlier that day.

Members discussed the impact a development at Youngwood Lane would have on the road infrastructure through the parish.

Members discussed the present signage at the Nailsea end of Chelvey Road and considered whether the weight limit applicable over the bridge had any effect on reducing HGV traffic through the parish. It was suggested that the Sat-Nav providers might be contacted and encouraged to remove routes through Brockley.

c) ALCA AGM – 7 October 2017

The Clerk advised she would be attending.

d) ALCA AGM – Delegation of voting rights to Clerk

JR proposed, LL seconded and it was agreed to delegate authority to the Clerk to represent and vote on behalf of the Parish Council at all Annual General Meetings of the Avon Local Councils Association.

e) Circulation envelope

BS accepted the envelope.

7 Police Report

Members noted that there had been one count of vehicle crime on or near Brockley Lane, still under investigation, in May 2017. There had been two counts of shoplifting on or near St Nicholas Way that were also still under investigation.

JR confirmed he had passed on the details of the Beat Manager, PC Paul Morris, to Brockley Stores' owner.

8 Planning

a) Planning applications, consents and refusals since the last meeting

1. *The following planning applications have been **received**:*

- No new planning applications have been received since the last meeting.

2. *The following planning application has been **refused / granted consent**:*

- No planning applications have been either refused or granted consent since the last meeting.

Members noted that additional documents had been uploaded to the online record for planning application 17/P/1065/CUPA: Midgell Farm, Chelvey Road, however, it was unclear to what end.

Action: Clerk to make enquiries with Planning Officer

b) Enforcement cases

- **2017/0194:** Barn and land opposite Little Chelvey, Brockley Lane (Unauthorised camping and caravan site) – **Following NSC investigations, website has been taken down and the case is now closed**

- **2017/0238:** Brickyard Wood Barn, Brockley Lane (Unauthorised works and structures in field without consent) – **NEW CASE**

- **2017/0378:** Chelvey Boarding Kennels, Brockley Lane (Conversion of building to warehouse and office/workshop. Use of outside area for external storage) – **NEW CASE; site visit pending**

c) Other

Application for Temporary Event Notice: Wrington Warren, Brockley Combe

DY confirmed that an application submitted by Arcadia Ltd for a TEN had been turned down at a meeting of the NSC Licensing sub-committee earlier that week. It was the applicant's intention to hold a festival event over the weekend of 8-10 September, however, both NSC Environmental Protection and Avon & Somerset Police raised strong objections.

Bristol Airport

Members noted the summary of PCAA responses pending that had been circulated with the agenda.

Members discussed the vital role of the PCAA in curtailing the impact on the communities affected by the Airport's operations and agreed to continue to support the PCAA. It was felt, though, that the volume and complexity of correspondence from the PCAA that required responses had become onerous in recent months.

Action: Clerk to discuss informally with PCAA Secretary

Youngwood Lane

There was nothing further to discuss that had not already been covered under 6(b) above.

9 Streets, Open Spaces and Public Rights of Way

a) Action taken by North Somerset Council since the last meeting

The following action has been taken since the previous meeting:

- Brockley Lane potholes: carriageway deterioration has been repaired
Action: Clerk to report the new areas of deterioration that have appeared
- Main Road: branches hanging over the pavement between Brockley Lane traffic lights and Brockley Stores – contact has been made with Brockley Hall Residents Association (BHRA) who have identified the properties concerned. The owner of the paddock who resides in Australia, has been contacted.
Action: Clerk to follow up with BHRA and other parties
Action: In the event that no successful contact can be made, Clerk to pass on to NSC

Clerk's Note: The paddock's owner has been in contact with the Clerk to confirm he will be available to inspect the overhanging foliage at the end of September but has also offered to arrange for a tree surgeon to carry out emergency works should that be deemed necessary.

Temporary road closures / speed amendments

- Main Road (from the junction at Kellways in a southerly direction for approximately 460m to the property The Limes) – EXTENSION OF TIME (TEMPORARY 30mph SPEED LIMIT)

- to control traffic flow in the vicinity of the Bristol Water temporary construction compound
- effective from **16 January 2017** for a maximum period of six months

- Footpaths LA4/7/10 and LA4/7/20 (entire length) – EXTENSION OF TIME (CLOSURE TO FOOT PASSENGERS)

- effective from **16 January 2017** to 16 July 2018 or until the works are complete

b) Condition of roads, pavements, verges and footpaths

No reports were received.

c) Prioritised gullies and schedule for clearing

There was no further information to feed back.

d) Parish Maintenance

The Clerk confirmed she had been in contact with the Conservation Volunteers who had advised their rate for services would be £325 per day and that they could assist with funding applications should the PC require it.

It was agreed that this was not a viable option for the PC.

e) Bristol Water pipeline

Members heard there had been no further progress with Bristol Water.

JR advised that he was personally experiencing problems with Bristol Water in securing the reinstatement of his wild flower pasture and it was felt the pasture and the verge should be covered with the same seed mix.

f) Footpaths

BS advised he was waiting for Bristol Water to complete the reinstatement of land before undertaking a thorough inspection of the footpath network.

Members heard that NSC had provided an additional self-closing gate free of charge. BS and MF offered to assist JR with the installation of the remaining gates.

10 Local Projects

a) Facilities at Brockley Church

No report had been received.

b) Wildflower Meadow

JR confirmed that there had been no further progress to date.

11 Finance

a) External Audit report

Members noted the previously circulated report received following the External Audit of the Annual Return for the financial year ending 31 March 2017.

b) Valuation of wooden bench (St Nicholas Way)

Following a recommendation by the External Auditor, JR proposed, BS seconded and it was agreed to value the donated wooden bench located on St Nicholas Way at £1 and record the item in the Fixed Assets Register accordingly.

c) Receipts and Payments

The Clerk reported that the following **receipt** had been received since the last meeting.

£33.60	HMRC	Refund of PAYE deducted from JvT in September 2015
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JR proposed, BS seconded and it was resolved to ratify the following **payments** made since the last meeting:-

£196.93	Ms Joanna van Tonder / HMRC	Clerk's salary (July 2017)
£196.93	Ms Joanna van Tonder / HMRC	Clerk's salary (August 2017)

JR proposed, BS seconded and it was resolved to authorise the following **payments** to be made:-

£50.00	Parish Councils Airport Association	Annual subscription 2017/18
£45.00	Churches Conservation Trust	Hire of St Nicholas' Church for May, July & Sept 2017 meetings
£156.82	Ms Joanna van Tonder	Clerk's expenses – April to September 2017

12 Date of next meeting

<u>DATE</u>	<u>VENUE</u>
7 November 2017	St Bridget's Church, CHELVEY
9 January 2018	St Bridget's Church, CHELVEY
6 March 2018	St Bridget's Church, CHELVEY
1 May 2018	St Nicholas' Church, BROCKLEY
3 July 2018	St Nicholas' Church, BROCKLEY
4 September 2018	St Nicholas' Church, BROCKLEY
6 November 2018	St Bridget's Church, CHELVEY

The meeting closed at 8:05 pm.