

BROCKLEY PARISH COUNCIL

Minutes of the virtual Meeting of the Parish Council held remotely,
at 7:00pm on 2 March 2021

Present: Cllrs Dr Julian Ridge (chair), Mike Fishwick, Tessa Jarman, Martin Jarvis, Dr Bryan Smith (late arrival) and Joanna van Tonder (Clerk)

1 x residents
Sarah Friend (WERN Village Agent)

Distribution: The Parish Councillors plus District Councillor Steve Hogg

In line with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting was held remotely using the Zoom platform enabling both Council members and the public to hear and be heard.

1 Apologies for absence

No apologies for absence had been received.

2 Declarations of Interest and dispensations

There were no declarations of interest and no requests for dispensation.

3 Minutes of the previous meeting – 2 February 2021

TJ proposed, MF seconded and it was agreed the minutes of the last meeting having been circulated previously be taken as a true and accurate record. It was noted JR would sign a copy of the minutes and return signed copy to the Clerk.

4 Resignation of Cllr Antony Ridge

Members noted with sadness the resignation of Dr Antony Ridge from the Council. The Clerk confirmed the resignation took effect from the date the Council received the letter and that the Notice of Vacancy had been published.

5 Public Questions

There were no questions from the member of the public present.

As Sarah Friend had not yet arrived, it was agreed to defer agenda item 6 to later in the meeting to allow her time to join.

7 Covid-19 Response

The Government's timetable for easing of restrictions over the coming months was noted.

7:11pm – BS joined the meeting

8 Police Report

The Clerk advised there had been no incidents of crime reported in January 2021.

9 Consultations and Meetings

a) NSC Health & Wellbeing Strategy

The Clerk advised she had attended the Central area workshop held by NSC to outline their plans for the development of a Health & Wellbeing Strategy 2021 - 2024. The initiative for this had come off the back of a very successful *North Somerset Together* collaboration between the District Council and community organisations and informal groups in supporting residents through the pandemic.

Following the launch of a community-wide survey, the Clerk reported NSC planned to draw together the findings and publish a draft strategy in July. The Council would then have an opportunity to comment during the consultation phase.

b) NSC Green Infrastructure Strategy

Members noted the publication of a Green Infrastructure Strategy that set out plans to address the protection and enhancement of the District's natural environment.

The deadline for completion of the consultation questionnaire was Friday, 9 April 2021.

Action: JR to draft response and circulate for agreement

**7:26pm – Sarah Friend joined the meeting
JR welcomed her and invited her to address the meeting.**

6 Guest speaker: Sarah Friend, WERN Village Agent

Sarah introduced herself as the Village Agent for the parish, following the redeployment of Tina Huckle-Mills. SF went on to outline the role of the Village Agent specifically in assisting over 50's to stay living independently in their own homes.

SF offered to contribute a piece to Brock's News and agreed to supply leaflets for both the noticeboards and for distribution to all households with Brock's News.

SF confirmed the monthly virtual story-telling sessions would be continuing and should any further social activities be planned for neighbouring parishes that Brockley residents could attend, details would be passed on to the Clerk.

**JR thanked Sarah for her contribution.
7:35pm – Sarah Friend left the meeting**

10 Finance and Governance

a) Repairs to Council laptop

The Clerk advised the Council's laptop had required repairs necessitating the replacement of the hard-drive. This had now been completed at a cost of £80 (inclusive of VAT).

b) Receipts and Payments

The Clerk reported no **receipts** had been received since the last meeting.

BS proposed, JR seconded and it was resolved to ratify the following **payments** made since the last meeting:-

£224.84	Ms Joanna van Tonder / HMRC	Clerk's salary (February 2021)
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BS proposed, JR seconded and it was resolved to authorise the following **payments** to be made:-

£8.56	Barrow Gurney Parish Council	Split of previously shared costs
£100.00	Chelvey & Brockley PCC	Annual churchyard maintenance grant

£160.00	Friends of Brockley Church	Annual churchyard maintenance grant and annual venue hire charge 2020/21 – St Nicholas
£327.68	Ms Joanna van Tonder	Clerk's expenses reimbursed

The Clerk's [financial report](#) was noted.

11 Highways, pavements, verges and footpaths

a) General update

The following reports were received:

- Brockley Way (Western end) – edge of carriageway deterioration getting worse
- Chelvey Batch (Southern end) – while flooding has subsided, edge of carriageway deteriorating through pedestrian use
- Brockley Lane (between Hall and traffic lights) – slight carriageway subsidence as a result of underground stream

Action: Clerk to report to North Somerset Council

BS reported the ground around some of the footpaths' stiles that had previously been reported as waterlogged and muddy had dried up and were looking good. TJ reported a wobbling bottom plank on the stile on footpath LA4/9/10 in the vicinity of the badger holes.

Action: JR to investigate and repair if possible

Action: Clerk to request a supply of permissive path and footpath decals

Fly-tipping at the end of Chelvey Batch and along Chelvey Lane had been removed soon after it had appeared.

MJ confirmed he would be repairing and repainting the two Chelvey Batch fingerposts in the near future.

b) Upcoming road closures

- Brockley Lane – ROAD CLOSURE
 - date of closure **3 - 4 March 2021** – anticipated **2 days**
 - works to be completed between 09:30 and 15:30
 - Reason for closure: clear blockages on fibre cable and remedial works (Gigaclear)
- Brockley Way – ROAD CLOSURE
 - date of closure **5 March 2021** – anticipated **1 day**
 - Reason for closure: installation of fibre optic equipment (Gigaclear)

12 Annual Parish Meeting

The Clerk confirmed leaflets advertising the upcoming Parish Quiz on the 17th of March would be put up on the noticeboards and circulated on the e-mail group as well as the Council's Facebook page. Brockley Stores had kindly agreed to keep a supply of leaflets at their till for customers.

Members discussed the reach of the e-mail group. MJ asked the Clerk to provide him with consent forms to enable Chelvey Batch residents to sign up to the parish e-mail list. JR reminded members that residents could e-mail the Clerk requesting to be added to the e-mail distribution list.

Action: Clerk to provide consent forms compliant with GDPR

JR asked for contributions from members for the annual Chairman's Report.

13 Planning

a) Planning applications since the last meeting

The following planning applications were received since the last meeting:

1	21/P/0385/FUL	Variation of conditions 2 (approved plans) and 15 (renewable energy) of permission 18/P/4314/FUL to allow reconfiguration of proposed extension, minor alterations to existing building and use of different on-site renewable technologies at Land at Midgell Farm, Chelvey Road, Chelvey <u>Council comment:</u> no objection
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Members noted application 20/P/2906/FIL – Brockley Nurseries had not yet been decided and it appeared the applicant had been asked to provide further information.

It was also noted works were beginning on the Netherton Lane development in Nailsea.

b) Consents, refusals and enforcement cases since the last meeting

The following planning applications were decided since the last meeting:

20/P/2988/FUH – Old Barton, Chelvey Road, Chelvey	Permission refused 16/02/2021
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c) Update on Bristol Airport appeal

MF reported the Council's impact statement to the PCAA had been submitted. He advised the appeal hearings were scheduled to start on 20 July 2021.

The PCAA had asked for councillor representation at the hearings. MF advised, while time constraints were tight, he would be prepared to appear if absolutely necessary.

Members noted the PCAA's report included in the agenda notes.

On another note, MF advised Hillary Burn, Chair of the PCAA would be stepping down after the appeal hearings.

14 Open Forum for the Parish Council

Brock's News

The Clerk advised the deadline for submissions for Brock's News was 9 April with an anticipated completion date for the publication in time to enable delivery over the weekend of 24 / 25 April.

It was agreed to include a piece on the local woodlands that had been provided for inclusion in last year's abandoned publication.

Action: Clerk to ask for an update on the piece

W-o-E Mass Transit Project

Members were advised of an invitation to a webinar to discuss plans for a mass transit project for the region, hosted by the West of England Combined Authority, on 11 March.

The Clerk advised she would be attending; JR and TJ confirmed they would be signing up.

15 Dates of the next meetings

Dates of the next meetings: 6 April and 4 May 2021

Introduction of Standing Order 3(d)

By reason of the confidential nature of the business to be transacted members of the public shall be excluded from the meeting.

16 Agree Policies and Procedures

BS proposed, MF seconded and it was resolved to adopt the Policy document previously circulated.

Meeting concluded at 8:26pm.