

BROCKLEY PARISH COUNCIL

Minutes of the virtual Meeting of the Parish Council held remotely,
at 7:00pm on 11 August 2020

Present: Dr Julian Ridge (chair), Mike Fishwick, Dr Antony Ridge, Dr Bryan Smith and Joanna van Tonder (Clerk)

2x residents

Absent: Martin Jarvis

Distribution: The Parish Councillors plus District Councillor Steve Hogg

In line with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority Police and Crime Panel Meetings) (England and Wales) Regulations 2020, this meeting was held remotely using the Zoom platform enabling both Council members and the public to hear and be heard.

The meeting started approximately 10 minutes late to allow Cllr Bryan Smith time to log in to the meeting. Cllr Smith was unable to do so until 7:35pm.

1 Apologies for absence

Apologies for absence had been received from Cllr Karen Shaw.

JR to contact Cllr Martin Jarvis; JvT to contact Cllr Steve Hogg to encourage attendance.

2 Declarations of Interest and dispensations

There were no declarations of interest received.

3 Minutes of the previous meeting – 14 July 2020

MF proposed, AR seconded and it was agreed the minutes of the last meeting having been circulated previously be taken as a true and accurate record. It was noted JR would sign a copy of the minutes and return signed copy to the Clerk.

4 Public Questions

The state of the parish's road signs was commented on, with particular reference made to the sign at the junction of Brockley Lane with Chelvey Road. It was reported the post was broken and the site, overgrown. JR agreed to forward photographs on to the Clerk.

Action: Clerk to report to NSC

5 Covid-19 Response

Members agreed, in so far as the Council was aware, the community's support needs were being met. It was felt the support system was sufficiently robust to cope with demand should there be another wave in the near future.

JR reminded members of the potential for significant financial hardship residents might come to experience as the impact of the pandemic is felt through all sectors of the economy. It was agreed the Council would remain vigilant.

6 Police Report

Members discussed the [police report](#) previously circulated. Members expressed their concern that the most prolific offence by a significant margin throughout the Backwell & Wrington Beat over the past twelve months (to May 2020) was *violence and sexual offences*.

7 Finance and Governance

a) Memorial Bench plaque

Members discussed the merits of each of the two companies whose prices were sourced for an engraved brass 4" x 3" plaque for the replacement Memorial Bench on St Nicholas Way. JR proposed, AR seconded and it was agreed that, provided the specifications were the same for both items, the Council would purchase the plaque at a cost of £13.99 (incl. VAT) from the cheaper of the two suppliers.

Action: Clerk to check specifications and place order

Action: MF to provide required wording for the engraving

The meeting was adjourned at 7:30pm for five minutes to allow Cllr Bryan Smith to join the meeting. It was agreed to consider agenda item 9: Rights of Way Improvement Plan consultation at this point.

9 Rights of Way Improvement Plan consultation

BS proposed, JR seconded and it was agreed to submit the previously circulated draft document without amendment. BS was thanked for his hard work on the plans.

Action: Clerk to make submission to NSC

7 Finance and Governance

a)

b) Clerk's training: Creating accessible excel documents

JR proposed, MF seconded and it was agreed the Clerk would enrol on the SLCC course. The cost of £30 + VAT would be split with Barrow Gurney Parish Council on a 50:50 basis.

c) Receipts and Payments

The Clerk reported no **receipts** had been received since the last meeting.

BS proposed, MF seconded and it was resolved to ratify the following **payments** made since the last meeting:-

£218.79 Ms Joanna van Tonder / HMRC Clerk's salary (July 2020)

It was resolved to authorise the following **payments** to be made:-

£20.00	Avon Local Councils Association	Clerk's training: Local Councils Administration 3
--------	---------------------------------	---

The Clerk's [financial report](#) was noted.

8 NSC Local Plan 2038: Challenges consultation

Members discussed the importance of a Council response to this first phase of consultations into the Local Plan. In advance of the meeting, KS had submitted her suggested comments to the consultation questions, noted.

It was agreed members would forward comments and suggestions to JR for formulation of a draft response that would be circulated and agreed in advance of the 2nd of September deadline.

The Clerk advised members that two significant Government planning policy review consultations were open with deadlines for comment in October 2020. It was believed these policy changes could have far-reaching implications. Both the CPRE and NALC were in the process of formulating responses.

It was agreed the Clerk would review the two consultation proposals and report to Council as a matter of urgency.

10 Highways, pavements, verges and footpaths

MF reported there had appeared to have been a fair amount of activity by NSC, marking up and filling potholes.

Members discussed the deteriorating state of the edges of the parish's lanes and the danger this posed to cyclists in particular. A recent incident of a cyclist hitting a pothole and falling into the oncoming path of a tractor, narrowly avoiding serious injury, was recalled.

The Clerk suggested that, if these lanes were part of NSC's cycle network, the argument could be made that the edge of the carriageway was indeed in the tyre track for cyclists, thus elevating the priority level of the potholes. Hot-spots such as the bridge over the railway line (Chelvey Road) and parts of Chelvey Lane would be identified and these examples forwarded to the Clerk.

Action: Clerk to collate and address with NSC

11 Planning

a) Planning applications since the last meeting

No new planning applications had been received since the last meeting.

b) Consents, refusals and enforcement cases since the last meeting

There were no new consents, refusals or enforcement cases made since the previous meeting.

12 Rural Broadband roll-out

JR reported Gigaclear were in the process of connecting up properties within the parish.

When asked, Truespeed had not been able to say how many of the required 30% of properties within the build zone were provisionally signed up with them.

13 Open Forum for the Parish Council

a) Town & Parish Forum – 29 July 2020

The Clerk reported she had attended the online forum that focussed on building on the community support networks established over the past five months. Presentations had been given by the Clerk of Banwell PC and a councillor and member of Long Ashton's Community Interest Company set up to deliver the parish's support initiatives.

b) Other Councillor reports

There were no other councillor reports. The Clerk advised the Council she would be taking a week's annual leave from 24 to 30 August 2020.

14 Date of the next meeting: 15 September 2020

Meeting concluded at 7:59pm.