

BROCKLEY PARISH COUNCIL

Clerk:
Ms Joanna van Tonder
Tel: 07444 830870

BUDGET 2021 / 2022

	Notes	<u>Actual</u> for the year ending 31/03/20	<u>Estimated</u> for the year ending 31/03/21	<u>Budget</u> for the year ending 31/03/22	<u>Budget</u> for the year ending 31/03/21
EXPENDITURE					
Annual General expenditure:					
Clerk's Salary	1	2,685.01	2,698	2,698	2,625
Clerk's Telephone expenses		5.00	20	30	40
Clerk's Travel allowances		4.95		27	27
Training		172.96	143	300	180
Printing & Stationery		96.36	45	95	130
Postage		38.22	102	74	38
IT Expenses		76.56	117	171	81
Insurance	2	218.00	218	225	225
Subscriptions		189.41	231	243	206
Data Protection Fees		40.00	40	40	40
Grants	3	200.00	200	200	200
Annual Audit Fees		21.29	34	54	64
Room Hire and APM Speakers		202.00	210	210	285
Village Maintenance		90.00	120	150	100
General Contingency					
Other	4	3.00			
		4,042.76	4,178	4,517	4,241
Extraordinary expenditure:					
Parish Plan projects:					
Fingerpost renewals					
				500	
Triangle post repairs / renewals					
				150	
Summer Picnic / Fair					
				250	
Consultancy fees					
			0	500	1,000
Bristol Airport appeal / PCAA fund contribution					
			140	150	
Parish Council election					
		45.00			
		45.00	140	1,550	1,000
Projects subsidised by grants:					
Daffodil bulbs (funded from Clean Up Fund grant)	5	120.58	0		
		120.58	0	0	0
VAT paid on expenses to be reclaimed					
		64.55	28	45	34
TOTAL EXPENDITURE		4,272.89	4,346	6,112	5,275
INCOME					
Precept		4,500.00	5,000	5,500	5,000
Village Orderly Grant		100.00	100	100	100
VAT reclaimed from previous year		260.66	65	28	62
Interest earned					
Grants received	5	121.58	0		
TOTAL INCOME		4,982.24	5,165	5,628	5,162
BUDGET SURPLUS / (SHORTFALL)		709	819	-484	
RESERVES					
Anticipated Cash Balances at FYE 31/03/21	6			4,684	
Less: 2021/2022 Budget deficit				-484	
Less: Unspent grants received	5			-82	
Less: Earmarked reserves	7			-860	
RESERVE available for FYE 31/03/22				3,258	
% of annual general expenditure				72%	
EFFECT ON BAND D EQUIVALENT HOUSEHOLDS					
Tax Base (No. Band D equivalent properties)		134.70	137.70	140.30	
£ per Band D equivalent household		33.41	36.31	39.20	
			% increase	7.96%	

BUDGET 2021 / 2022

Notes to the Budget

1. Clerk's Salary

Clerk's Salary is based on 4.5 hours per week and on salary scale point 12 of the recommended pay scales of the National Association of Local Councils and the Society of Local Council Clerks.

2. Insurance

Insurance cover has been budgeted to take into account an estimated increase of 3% (rounded up to the nearest £5).

3. Grants

The Grants budget has been set in line with the Grants and Charitable Donations Policy.

4. Other

5. Projects subsidised by Grants

	Net surplus / (deficit) BROUGHT FORWARD	Project income / (expenditure)	Net surplus / (deficit) CARRIED FORWARD
Airport Community Fund grant (FYE 31/03/15)	0.12		0.12
Transparency Code Compliance grant (FYE 31/03/16)	81.12		81.12
Clean-up Fund grant (FYE 31/03/20)	1.00		1.00
	82.24	0.00	82.24

6. Anticipated Cash Balances at FYE 31/03/21

@ 31/12/2020	
Current account	6,040.12
Deposit account	-
Petty Cash	-
	6,040.12
Less: unpaid estimated expenditure	-1,420.32
Add: anticipated receipts not yet banked	64.55
	4,684.35

7. Earmarked Reserves

	Earmarked Reserves BROUGHT FORWARD	Unspent budget earmarked	Earmarked Reserves CARRIED FORWARD
Consultancy fees (FYE 31/03/2021)		860.00	860.00
	0.00	860.00	860.00