

BROCKLEY PARISH COUNCIL

Clerk:
Ms Joanna van Tonder
Tel: 07444 830870

BUDGET 2020 / 2021

	Notes	Actual for the year ending 31/03/19	Estimated for the year ending 31/03/20	Budget for the year ending 31/03/21	Budget for the year ending 31/03/20
EXPENDITURE					
Annual General expenditure:					
Clerk's Salary	1	2,413.24	2,685	2,625	2,716
Clerk's Telephone expenses		15.00	15	40	40
Clerk's Travel allowances		21.39	5	27	88
Training		50.00	173	180	120
Printing & Stationery		95.66	90	130	152
Postage		27.34	31	38	31
IT Expenses		39.61	77	81	16
Insurance	2	218.00	218	225	225
Subscriptions		137.85	204	206	204
Data Protection Fees		40.00	40	40	40
Grants	3	200.00	200	200	200
Annual Audit Fees		25.80	21	64	31
Room Hire and APM Speakers		289.00	235	285	205
Village Maintenance		70.00	90	100	100
General Contingency			0		100
Other	4		0		
		<u>3,642.89</u>	<u>4,084</u>	<u>4,241</u>	<u>4,268</u>
Extraordinary expenditure:					
Consultancy fees				1,000	
Parish Council election			45		150
Condolence book		47.72			
Recruitment advertisement		60.25			
		<u>107.97</u>	<u>45</u>	<u>1,000</u>	<u>150</u>
Projects subsidised by grants:					
Daffodil bulbs (funded from Clean Up Fund grant)	5		121		
Chelvey Batch noticeboard		1,060.00			
		<u>1,060.00</u>	<u>121</u>	<u>0</u>	<u>0</u>
VAT paid on expenses to be reclaimed		260.66	62	34	
TOTAL EXPENDITURE		<u>5,071.52</u>	<u>4,312</u>	<u>5,275</u>	<u>4,418</u>
INCOME					
Precept		4,500.00	4,500	5,000	4,500
Council Tax Benefit Grant (NSC)		4.34	0		
Village Orderly Grant		100.00	100	100	100
VAT reclaimed from previous year		27.70	261	62	244
Interest earned					
Grants received	5	1,060.00	122		
TOTAL INCOME		<u>5,692.04</u>	<u>4,982</u>	<u>5,162</u>	<u>4,844</u>
BUDGET SURPLUS / (SHORTFALL)		621	670	-113	
RESERVES					
Anticipated Cash Balances at FYE 31/03/20	6			3,826	
Add: 2020/2021 Budget Surplus				-113	
Less: Unspent grants received	5			-81	
Less: Earmarked reserves	7			0	
RESERVE available for FYE 31/03/21				<u>3,633</u>	
% of annual general expenditure				86%	
EFFECT ON BAND D EQUIVALENT HOUSEHOLDS					
Tax Base (No. Band D equivalent properties)		134.50	134.70	137.70	
£ per Band D equivalent household		33.46	33.41	36.31	
			% increase	8.69%	

BUDGET 2020 / 2021

Notes to the Budget

1. Clerk's Salary

Clerk's Salary is based on 4.5 hours per week and on salary scale point 12 of the recommended pay scales of the National Association of Local Councils and the Society of Local Council Clerks.

2. Insurance

Insurance cover has been budgeted to take into account an estimated increase of 3% (rounded up to the nearest £5).

3. Grants

The Grants budget has been set in line with the Grants and Charitable Donations Policy.

4. Other

5. Projects subsidised by Grants

	<u>Net surplus / (deficit) BROUGHT FORWARD</u>	<u>Project income / (expenditure)</u>	<u>Net surplus / (deficit) CARRIED FORWARD</u>
Airport Community Fund grant (FYE 31/03/15)	0.12		0.12
Transparency Code Compliance grant (FYE 31/03/16)	81.12		81.12
	<u>81.24</u>	<u>0.00</u>	<u>81.24</u>

6. Anticipated Cash Balances at FYE 31/03/20

@ 30/11/2019

Current account	5,270.74
Deposit account	-
Petty Cash	-
	<u>5,270.74</u>

Less: unpaid estimated expenditure	-1,444.26
Add: anticipated receipts not yet banked	0.00
	<u>3,826.48</u>

7. Earmarked Reserves

<u>Earmarked Reserves BROUGHT FORWARD</u>	<u>Unspent budget earmarked</u>	<u>Earmarked Reserves CARRIED FORWARD</u>
		0.00
<u>0.00</u>	<u>0.00</u>	<u>0.00</u>