

# BROCKLEY PARISH COUNCIL

Clerk:  
Ms Joanna van Tonder  
Tel: 07586 437769

## BUDGET 2019 / 2020

	Notes	<b>Actual</b> for the year ending 31/03/18	<b>Estimated</b> for the year ending 31/03/19	<b>Budget</b> for the year ending 31/03/20	<b>Budget</b> for the year ending 31/03/19
<b>EXPENDITURE</b>					
<b>Annual General expenditure:</b>					
Clerk's Salary	1	2,363.16	2,415	2,716	2,363
Clerk's Telephone expenses		25.00	20	40	30
Clerk's Travel allowances		54.06	21	88	60
Training		40.00	50	120	60
Printing & Stationery		86.66	83	130	120
Postage		40.30	28	31	35
IT Expenses		37.39	40	16	40
Insurance	2	168.00	218	225	175
Subscriptions		197.85	203	204	203
Data Protection Fees		35.00	40	40	185
Grants	3	200.00	200	200	200
Annual Audit Fees		20.20	26	31	25
Room Hire and APM Speakers		120.00	224	205	140
Village Maintenance		81.90	70	100	100
General Contingency			0	100	100
Other	4		0		
		<u>3,469.52</u>	<u>3,639</u>	<u>4,247</u>	<u>3,836</u>
<b>Extraordinary expenditure:</b>					
Parish Council election				150	
Condolence book			48		
Brockley Lane warning sign		17.60			
		<u>17.60</u>	<u>48</u>	<u>150</u>	<u>0</u>
<b>Projects subsidised by grants:</b>					
Chelvey Batch noticeboard	5		1,060		
		<u>0.00</u>	<u>1,060</u>	<u>0</u>	<u>0</u>
VAT paid on expenses to be reclaimed		27.70	244	22	
<b>TOTAL EXPENDITURE</b>		<u>3,514.82</u>	<u>4,990</u>	<u>4,419</u>	<u>3,836</u>
<b>INCOME</b>					
Precept		4,300.00	4,500	<b>4,500</b>	4,500
Council Tax Benefit Grant (NSC)		12.40	4	0	4
Village Orderly Grant		100.00	100	100	100
VAT reclaimed from previous year		111.77	28	244	28
Interest earned					
Grants received	5		1,060		
<b>TOTAL INCOME</b>		<u>4,524.17</u>	<u>5,692</u>	<u>4,844</u>	<u>4,632</u>
<b>BUDGET SURPLUS / (SHORTFALL)</b>		<u>1,009</u>	<u>702</u>	<u>425</u>	
<b>RESERVES</b>					
Anticipated Cash Balances at FYE 31/03/19	6			3,237	
Add: 2019/2020 Budget Surplus				425	
Less: Unspent grants received	5			-81	
Less: Earmarked reserves	7			0	
<b>RESERVE available for FYE 31/03/20</b>				<u>3,581</u>	
% of annual general expenditure				84%	
<b>EFFECT ON BAND D EQUIVALENT HOUSEHOLDS</b>					
Tax Base (No. Band D equivalent properties)		131.40	134.50	134.70	
£ per Band D equivalent household		32.72	<b>33.46</b>	<b>33.41</b>	
			% increase	-0.15%	

## BUDGET 2019 / 2020

### Notes to the Budget

#### 1. Clerk's Salary

Clerk's Salary is based on 4.5 hours per week and on the salary scale recommended by the National Association of Local Councils and the Society of Local Council Clerks.

#### 2. Insurance

Insurance cover has been budgeted to take into account an estimated increase of 2.5% (rounded up to the nearest £5).

#### 3. Grants

The Grants budget has been set in line with the Grants and Charitable Donations Policy.

#### 4. Other

#### 5. Projects subsidised by Grants

	Net surplus / (deficit) BROUGHT FORWARD	Project income / (expenditure)	Net surplus / (deficit) CARRIED FORWARD
Airport Community Fund grant (FYE 31/03/15)	0.12		0.12
Transparency Code Compliance grant (FYE 31/03/16)	81.12		81.12
Airport Community Fund grant (FYE 31/03/19)		1,060.00	
- Chelvey Batch noticeboard		-1,060.00	0.00
	81.24	0.00	81.24

#### 6. Anticipated Cash Balances at FYE 31/03/19

@ 31/12/2018	
Current account	4,993.49
Deposit account	-
Petty Cash	-
	4,993.49
Less: unpaid estimated expenditure	-1,756.17
Add: anticipated receipts not yet banked	0.00
	3,237.32

#### 7. Earmarked Reserves

Earmarked Reserves BROUGHT FORWARD	Unspent budget earmarked	Earmarked Reserves CARRIED FORWARD
		0.00
0.00	0.00	0.00