

**MEETING 293 HELD AT 7 PM ON TUESDAY 7 JULY AT BROCKLEY CHURCH
MINUTES**

*Present: Councillors Julian Ridge (Chair), Antony Ridge (Vice Chair), Bryan Smith, Mike Fishwick, Martin Jarvis.
In attendance: District Councillor Deborah Yamanaka, Gill Rowley (Clerk).*

- 1 **Apologies** LL was away on holiday; JW could not attend.
- 2 **Declarations of interest (this meeting only)** None
- 3 **Public participation** No parishioners attended.
- 4.1 **Minutes of meeting 292** Council **AGREED** and signed these as a true record.
- 4.2 **Any matters arising** not listed below.
 - 292/9.7 DY had advised that the applicant for the Wrington Warren pop festival was Elias Cole, applying as a director of the Balter Festival – a business registered in Bristol.
 - 292/15 The Financial Regulations, which had been adopted at the previous meeting, were signed.
- 5 **Meetings and correspondence**
 - 5.1 **Email from Cleeve PC, 17 May requesting support for their proposal to the next meeting of Bristol Airport Local Community Fund:** *‘Cleeve PC will support the closure of off-site car parking with the use of funds from the BALCF only if the money is then paid back to the fund from the beneficiary, Bristol Airport’.* Council noted that following email discussion, we had replied to Cleeve PC in support, but the LCF had subsequently postponed their meeting until 17 July.
 - 5.2 **NSC Town & Parish Forum, 12 June** AR summarised the current position on the core strategy, where North Somerset Council is awaiting a response from the Secretary of State concerning the revised overall housing requirement up to 2026. Meanwhile, failure to develop a rolling five year supply, as required by the National Planning Policy Framework, strengthens the hand of developers. Overlapping these concerns is the development of the Joint Spatial Plan for the West of England 2016-36.
 - 5.3 **PCAA AGM and ordinary meeting, 23 June** No-one had been able to attend this meeting, but Council noted that the agenda had included a proposed response to NSC’s Sites and Policies Plan Pt 1 concerning Policy DM30: Airport car parking. Amongst other things, the proposal said, *‘NSC had created a monopoly over [parking] in which Bristol Airport receives significant monetary rewards from car parking on the Green Belt....Policy DM30 is unfair to local communities. The PCAA no longer supports NSC’s closure of offsite car parking.’*
 - 5.4 **North Somerset Alca AGM, 25 June** No-one had been able to attend, but Council noted that Geoff Coombs had been elected Chair of the North Somerset Alca Area Group.
 - 5.5 **Circulation envelope** This contained just two newsletters.
- 6 **Planning**
 - 6.1 **15/P/1084/WT Removal of dead walnut at Chesterby House, Brockley Hall** NSC had given consent under a ‘5 day notice exception’.
 - 6.2 **15/P/0742/MMA Change in roofing at The Barton, Main Road** NSC had granted consent.
 - 6.3 **15/P/0410/F Proposed treehouse at The Old Rectory, Main Road** NSC had granted consent.
 - 6.4 **15/P/1042/PDA Polytunnels on land at Chelvey Boarding Kennels.** NSC had ruled this would need full planning permission.
 - 6.5 **15/P/0543/F Replacement residential unit at Upper Meadow, Chelvey Batch** No decision had been made. (We had objected on the grounds of an inappropriately large replacement of one dwelling by two in the Green Belt, though MJ commented that there had been no local objection in Chelvey Batch.)

Enforcement cases (for information only)

 - 6.6 **Unauthorised building works in front garden of Chelvey House, Chelvey Batch.** There had been no change. (We had written to NSC to support their contravention notice.)
 - 6.7 **Fountain Tree Works** NSC had closed these two cases: 1) containers/hours of use ‘partially compliant’; 2) breach of conditions 1,2,4,6,9 ‘conditions amended’.
 - 6.8 **Yard between Warren Farm Cottages and Fountain Tree Surgery** Although this case was in Wrington parish, Councillors expressed concern at the change of use from agricultural to car breaking/scrap. The NSC report said a site visit had been completed and enquiries were ongoing.

Late planning item

- 6.9 **15/P/1532/F Stables, tack room, etc. for at The Bungalow, Brockley Lane** Council AGREED to respond 'no objection' to this proposal. (Because of insufficient public notice, this decision will need ratification at the September meeting.)
- GR**

7 Streets, open spaces and public rights of way

- 7.1 **Prioritised gullies and schedule of clearing** Council noted that Darren Coffin-Smith and his contracts officer had completed a site inspection after heavy rainfall at the end of May, and a date was being sought for a site meeting with **JR and BS**.
- 7.2 **Further investigation of drain near Brockley Gardens** There had been no change.
- 7.3 **Potholes north of crossroads** Council noted that the repair work had been completed on schedule, although white lining was still to be done.
- 7.4 **Fly-tipping in Chelvey Lane** Councillors said the rubbish was still there: it comprised concrete hunks and a car luggage compartment cover on the north side of Chelvey Lane, 50 yards from Brockley Lane.
- 7.5 **Fly-posting on A370** The Clerk had reported to NSC the Parkers/Backwell Festival sign which had been erected on an 8 ft pole opposite the junction with the north end of Chelvey Batch.
- GR**
- New matters**
- 7.6 **Pile of debris at the crossroads** following a two-car crash around 10 days previously
- 7.7 **Potholes at junction of Chelvey Road/Netherton Wood Lane** (Nailsea parish)
- 7.8 **Potholes in St Nicholas' Way**
- 7.9 **Potholes between Brockley Elm and Solarsense** on left hand side approaching Solarsense.

8 Local projects

- 8.1 **Facilities at St Nicholas' Church** AR had organised a site meeting with the architect (John Beauchamp), who had taken measurements and as a result wished to adjust the draft drawings. This was causing delay in being able to seek formal permission from the PCC, and there was delay also from Bristol Water.
- 8.2 **Cleaning of memorial trough and plaque** JR said the work had been done and looked okay. **GR** to contact Bristol Water, who would want the opportunity to inspect before settling payment.
- 8.3 **Backwell PC's planting on A370** Our request to remove this planting had been discussed by Backwell PC, whose Chair had replied, '*Backwell PC has, for several years, had flower displays around our village and intend to continue with this policy. We will, however, ask our garden contractor to tidy up the planting around the Millennium Stone at Chelvey Batch.*' Council said they would wait a few weeks, then continue to press for removal.
- 8.4 **Mowing of A370's wide verges at Chelvey Batch** The verges appeared to have been mown again, leaving no long grass on the west side of the road, and the Clerk had written to Ed McKay to ask why the agreement not to mow had not been observed. A site meeting with EM/**GR/JR** was being arranged, and would provide an opportunity to discuss naturalising the area.
- 8.5 **Collapsed wall along A370** Council heard that our strengthened application had been submitted to the Local Community Fund at the end of May, but because of post-election changes in membership that meeting had been postponed to 17 July. Meanwhile, Mohammed Rashid at NSC had replied to our request for support: NSC accepted responsibility for a 70m length of retaining wall from finished road level down to foundation level, but requested further information about the 'ten inches above pavement level'. He added, '*The section of wall [for] which NSC is responsible is in a reasonably good condition and requires minimum work. The section which requires urgent work is the height of wall above the road surface. We will prioritise the work to the lower section accordingly with limited funding.*' JR had spoken to the agent, Alex Pritchard at David James, who thought the 'ten inches' could be in a private email, for which they would search. Their view of the retaining wall was that it is in very poor shape, such that bits of the pavement would collapse within the next five years. Council will now wait for the outcome of the application to the LCF, when a complete rejection would kill the project, whereas some form of contribution would encourage us to push NSC further.
- 8.6 **Post box for Water Works end of Chelvey Lane** There had been no reply to our request to Royal Mail.**GR**
- 8.7 **Purchase of hi viz jackets** There was nothing to report until September. **LL**

9 Finance and assets

- 9.1 **Asset report** MF had inspected the assets and Council RECEIVED and signed the annual report.

- 9.2 End of year financial documents** Council noted that the external auditor's certificate had been signed off and published, along with the Notice of Conclusion of Audit.
- 9.3 Compliance with audit and transparency regulations** Council noted that the new website www.brockleypc.org had gone live on 18 May, and that the hosting company had reported 263 'page views' in the first 30 days. The site publishes our documents as required by the new regulations.
- 9.4 New workplace pensions regulations** Council noted that the Pensions Regulator had given a staging date of 1 May 2017, when the law would apply to the Council. The Clerk had become the nominated contact point. The regulations involve automatic enrolment of employers in the scheme, even though our Clerk's salary falls below the level at which the Council would need to pay a contribution. An employer's levy would be imposed each year, and GR had requested more information about this.
- 9.5 Receipts** Council noted receipts of £100 from NSC in respect of the village orderly grant and £14.76 from HMRC in respect of refund of VAT.
- 9.6 Current bank balances** Council noted a current account balance of £1307 and deposit account of £1101.
- 9.7 Payments** Council APPROVED payments of £34 to the Parochial Church Council for the hire of Chelvey Church for the annual parish meeting in March, £36 to the CPRE for annual membership; £377.88 to North Somerset Council for road safety signage in Chelvey; £30.32 to G. Rowley for reimbursement of purchase of the website domain name from Weebly; and £50 for our annual subscription to the PCAA.
- GR** North Somerset Council for road safety signage in Chelvey; £30.32 to G. Rowley for reimbursement of purchase of the website domain name from Weebly; and £50 for our annual subscription to the PCAA.
- 10 Any other business**
Council accepted the resignation of the Clerk, who, owing to pressure of other commitments, wished to hand over no later than November, and potentially at the September meeting. They approved a way forward for recruiting a replacement.
- 11 Next meeting**
GR This meeting ended at 8.15. The next will be Tuesday 15 September at 7 pm.